

Homeowners Meeting of the Earlysville Forest Homeowners Association

September 16, 2025

The meeting of the Earlysville Forest Homeowners Association (Association) was held in the cafeteria of the Broadus Wood Elementary School. There were 22 homeowners in attendance.

The meeting was called to order at 7:35 p.m. by Brian McCay, President of the Association.

The HOA board members who were present were introduced by Brian McCay, President -- Terri McCay, Treasurer & Secretary; Mark Seago, overseer of Region One; Mike Kennedy, Maintenance Committee (oversees contract for upkeep of common area and pump maintenance), and Jane McQueen and Wendy Adkins, Architecture Committee (oversees compliance of covenants).

The budget for 2026 was provided at the meeting. Brian McCay announced there were no upcoming big expenditures and our budget is in very good financial standing.

The public roads in Earlysville Forest are still on schedule to be repaved by VDOT in the spring of 2026. Some minor repairs have been made in preparation of the repaving.

Homeowners' Concerns/Questions:

A pothole on Earlysville Forest Drive has occurred at the end of Beaver Creek despite recent patching by VDOT. Brian McCay has spoken with VDOT about this specific pothole and was told the subsurface could not hold the weight of the patching so more work will need to be done to this specific area and should be completed before winter weather hits. VDOT is aware of how much stress/damage a snow plow could put on this area.

A question was also asked about the occurrence of water lines breaking because of the heavy traffic on Earlysville Forest Drive from the dump trucks and the work being done on the roadways. Brian McCay assured residents that Aqua Virginia is very aware of the heavy trucks passing through our neighborhood and what this means for our water lines. Our experience has been that Aqua Virginia responds very quickly to any issues that occur with the interruption of water and the repair of water lines.

It was brought to our attention the increase of solicitations of unwanted businesses. A suggestion was made to have larger signs at the entrance to Earlysville Forest that state "no solicitation." The board will look into getting larger signs. It was also emphasized by Mr. McCay to please not hire anyone who does business in this manner since it further encourages solicitation.

A question was asked about the pond maintenance as a homeowner had seen as a budget item. We do contract with a professional to treat our ponds as needed to help maintain the health of our ponds. An explanation of ponds 3 and 4 as being ponds that are there solely for the purpose of collecting run-off as opposed to ponds 1 and 2 which derive from natural

springs and drain into Chris Greene Lake. The silt in ponds 3 and 4 will build up more quickly and dredging of either of these 2 ponds is not a practical or viable option. We will speak with pond treatment expert about addressing any overgrowth in all of the ponds.

Mr. McCay announced he will be speaking before the Albemarle County Board of Supervisors at 1:00 p.m. on September 17, 2025, along with a few other homeowners regarding the disruption to Earlysville Forest of the heavy dump truck traffic from Kindrick Farm. Ann Mallek is aware of our concerns and is supportive.

The meeting was adjourned at 8:25 p.m.

Board Meeting of the Earlysville Forest Homeowners Association

August 19, 2025

This meeting was held via Zoom conference call. Participating board members were: Brian McCay, Jane McQueen, Mike Kennedy, Mark Seago, Wendy Adkins, and Terri McCay.

7:30 PM Brian McCay called the meeting to order.

New Business: The Fall 2025 Homeowners' Meeting will take place September 16, 2025 at 7:30 p.m. in the cafeteria of Broadus Wood Elementary School.

President: Mr. McCay spoke of complaints of yellow jackets nesting under a boulder along the new parking area above pond 1. A sign has been placed as warning. Mike Kennedy has volunteered to address this issue.

There was further discussion regarding a daycare at 1185 Hunters Ridge. It was agreed upon by all members that resident shall follow any and all requirements by the state and county authorities concerning daycare licensure and covenants are upheld on the property. The homeowner has been readily transparent and cooperative with these concerns.

Maintenance: There is a driveway off of Fox Ridge that also is used to access pond 2. Mr. Kennedy will inspect the driveway for any damage which the HOA may be responsible for repairing.

Architecture: Nothing to report.

Treasury: Nothing to report.

Region 1/Stillwater: Nothing to report.

Brian McCay adjourned the meeting at 8:20 PM.

Homeowners Meeting of the Earlysville Forest Homeowners Association

June 3, 2025

The meeting of the Earlysville Forest Homeowners Association (Association) was held in the cafeteria of the Broadus Wood Elementary School. There were 48 homeowners in attendance.

The meeting was called to order at 7:35 p.m. by Brian McCay, President of the Association.

The HOA board members who were present were introduced by Brian McCay, President -- Terri McCay, Treasurer & Secretary; Mark Seago, overseer of Region One; Mike Kennedy, Maintenance Committee (oversees contract for upkeep of common area and pump maintenance), and Jane McQueen and Wendy Adkins, Architecture Committee (oversees compliance of covenants).

It was announced that while this homeowners meeting was a business-as-usual homeowners meeting, there is also a need to speak on the topic of the number of dumptrucks being run through our neighborhood using the access driveway from Carriage Hill Drive to Kindrick Farm. With regard to this special topic, Mr. McCay let it be known that our guests at this meeting were Ann Mallek, Board of Supervisors Representative of the Whitehall District and Bart Svoboda, Deputy Director of Community Development. All topics concerning the neighborhood are important but to be respectful to the time of Ms. Mallek and Mr. Svoboda, we ask to address the dumptruck issue as first order of business after a brief review of the neighborhood by Mr. McCay.

With regard to maintenance issues in our neighborhood, the job of cleaning up the road frontage along Earlysville Forest Drive at pond one has been completed. No further capital expenditures are expected for this year. Our ponds have received treatment to maintain their integrity and a routine inspection of twice a year has been established. The contract for the upkeep of our common area was renewed with D&D Lawn Care.

Mr. McCay introduced Mike McQueen, our resident that has voluntarily agreed to organize our resident volunteers to help with the maintenance of our trail system. Mr. McQueen gave an overview of the approximately 3-1/2 miles of trails throughout our neighborhood which will be divided into 4 sections. We now have 7 volunteers and he is hoping to find 2 more; whatever task a volunteer is most comfortable to keep our trails clear. A sign-up sheet is provided for anyone who wishes to participate. Thank you in advance to all who volunteer and to Mr. McQueen.

Mr. McCay re-emphasized that our roads (with the exception of Region One [Stillwater Lane and all roads from Stillwater Lane] which are private roads) are maintained by the County. He has been in contact with VDOT and repaving of the roads in Earlysville Forest will be done in 2026. In preparation of this repaving, the patching of holes and the repair of culverts will be done in advance; hence the white markings that may be seen on the roads at this time. VDOT is also aware of the extreme damage on Earlysville Forest Drive especially between Beaver Creek Road and Advance Mills Road. Mr. McCay has informed VDOT of the unusual

use of our roads by an extreme amount of dumptruck traffic which is the probable cause of the damage to our roads.

Mr. McCay then gave a brief summary of the exception granted to Kindrick Farm to bring in clean earth fill to further the agricultural use of the property. A one-year exception was given and then extended for five more years to expire on August 31, 2028. It has been observed by many residents in Earlysville Forest that the number of dumptrucks delivering dirt cannot possibly be the amount of dirt needed to complete a restoration of “agricultural use” nor “a more natural appearance” (quoted from the Resolution to Approve SE2022-00068).

Mr. McCay offered up the awareness of the need for a dumpsite of construction waste (which is a likely theory of what is being done on the Kindrick Farm), but another landfill should be used for this type of dumping that does not involve the destruction this amount of dumptruck traffic is causing to our peaceful neighborhood.

Mr. Svoboda announced he had inspected the property last Friday, May 30 (when later questioned, he stated he had spoken to Mr. Kindrick that morning before arriving for the inspection). He passed around pictures that he had taken during the inspection, informed us that cameras, in a lockbox, were located throughout the property filming the number of dumptrucks, and no dirt is being taken from the farm. There may be some debris being removed from the dirt that is brought in. He found no violations and the site is in compliance of the exception.

Questions/Concerns from Homeowners

The following comments/questions were directed to Ms. Mallek and Mr. Svoboda.

A resident asked if a mediation could take place with Mr. Kindrick. A few people replied that Mr. Kindrick is aware of our disturbances and mediation on the topic is not an issue he cares to pursue.

Other county regulations are being ignored – noise, damage to abutting property, etc. The Board of Supervisors should vote to get rid of the exception.

When asked why Ms. Mallek voted yes for the exception, she stated she was intimidated but would not go into further detail. This brought up much concern about the votes being given under duress and raises the question if other board members were intimidated.

Mr. Svoboda said a bridge could be built over Jacobs Run to accommodate dumptruck weight, which would divert the traffic from coming through Earlysville Forest, but they cannot force Mr. Kindrick to build a bridge.

It was brought up by many that using the farm which has been designated as a conservation easement, cannot be used as a landfill business and therefore is not proper use of the exception. There was not a response to this comment by Ms. Mallek or Mr. Svoboda except to say there is no concrete evidence of a landfill business.

One resident spoke of his meeting and touring the farm with Mr. Kindrick who pointed out the gulleys and erosion damage that would be repaired with the clean earth fill being brought onto the farm. This resident expressed these repairs he was shown should not have taken more than a year and certainly not needed the amount of dirt being trucked onto the farm.

A resident spoke of the recent waterline break found by Aqua Virginia which crossed under Earlysville Forest Drive. Could the dumptruck traffic have caused the break? Mr. Svoboda reported that he had come to the damaged site and spoke with Aqua Virginia who informed him the line was old and 4-1/2 feet below the road surface. There is no proof that dumptruck traffic would have caused this break.

A resident spoke up about the fight her family had to pursue with the County school board to change the bus stop for her young children. She was told by the school board that Earlysville Forest is a quiet, residential neighborhood in which her children can easily walk to another bus stop. This is because the school board was apparently not aware of the number of huge dumptrucks preventing any parents' confidence in the safety of their children walking along Earlysville Forest Drive to get to their bus stop. This dumptruck traffic has also eroded the safety and pleasure of riding bikes and walking and jogging on the roads of Earlysville Forest.

Another resident spoke of feeling unsafe and being taunted by some of the dumptruck drivers while jogging.

Questions were also asked about the percentage of the project as being complete. Mr. Svoboda could not readily answer this question but said he would find out.

In summary, people have moved to Earlysville Forest because of the peaceful nature of this neighborhood since 1983 and do not understand the Board of Supervisors apparent lack of encouragement and leadership to maintain this type of neighborhood.

Residents asked what can we do as a community to have a hearing on this issue before the Board of Supervisors?

Ms. Mallek said she is in support of further discussion and complimented the residents on their letters to all members of the Board of Supervisors. She stated that 4 members of the Board of Supervisors would be needed to agree to revisiting this issue.

Mr. Svoboda stated he would inform us of the steps to take to get a hearing before the Board of Supervisors by the end of June and will contact Mr. McCay with that information. He told us to keep sending in pictures of the dumptruck traffic.

The meeting was adjourned at 9:30 p.m.

Board Meeting of the Earlysville Forest Homeowners Association

May 1, 2025

This meeting was held via Zoom conference call. Participating board members were: Brian McCay, Jane McQueen, Mike Kennedy, Mark Seago, Wendy Adkins, and Terri McCay. Rob VanLier was not able to participate.

7:30 PM Brian McCay called the meeting to order.

New Business: The Spring 2025 Homeowners' Meeting will take place June 3, 2025 at 7:30 p.m. in the cafeteria of Broadus Wood Elementary School.

President: Communication with VDOT has revealed that analysis of our roads in Earlysville Forest and the preparation for repaving will begin this year. Repaving of all roads and cul-de-sacs (with the exception of Region One) will begin in 2026.

The treatment for the ponds maintenance was done in April 2025 and amount paid was almost half of budgeted amount. There should be no further pond maintenance needed this year.

Maintenance: Our contract for mowing and landscaping Earlysville Forest common areas has been renewed with D&D Lawn Care.

Organization of volunteers is being done at this time to effectively manage our trails. Since this meeting, Mike McQueen has volunteered to be the contact with concerns on the maintenance of the trails.

The pump house by Pond One needs some landscaping work and clean-up. We will seek volunteers for this and for the painting of the pump house.

Architecture: Nothing to report.

Treasury: Nothing to report.

Region 1/Stillwater: Nothing to report.

Brian McCay adjourned the meeting at 8:10 PM.

These minutes were approved by all attending board members as of May 26, 2025.

Homeowners Meeting of the Earlysville Forest Homeowners Association

September 17, 2024

The meeting of the Earlysville Forest Homeowners Association (Association) was held in the cafeteria of the Broadus Wood Elementary School. There were 18 homeowners in attendance.

The meeting was called to order at 7:32 p.m. by Brian McCay, President of the Association.

The HOA board members (Board) who were present were introduced by Brian McCay, President -- Terri McCay, Treasurer & Secretary; Mark Seago, overseer of Region One; Mike Kennedy, Maintenance Committee (oversees contract for upkeep of common area and pump maintenance), and Jane McQueen, Architecture Committee (oversees compliance of covenants).

The budget for 2025 was distributed. HOA dues for 2025 will remain at \$193 for the general fund and \$366 for the road fund (Region One residents only).

Trail System – We are still asking for volunteers to help maintain our trail systems. Volunteers may contact our maintenance committee: maintenance@earlysvilleforest.org. It was also suggested that we ask for volunteers to help maintain the entrances to Earlysville Forest by having two (2) clean-up days a year.

Questions/Concerns from Homeowners

It was brought to the attention of the board that homeowners who have a graveled driveway may not always consider the possible danger of the gravel being washed out onto the roadway after a heavy rainfall. It is the responsibility of the homeowner to sweep this gravel back onto their driveway and not leave an abundance of stone in the roadway. If talking with your neighbor heeds no results, this may be brought to the attention of the architecture committee.

There was a question asked if the board is notified when a new homeowner moves into Earlysville Forest. It was explained that we are made aware of a home for sale since a disclosure packet must be presented at closing which we prepare, but we are not always informed of the exact date of sale nor the names of the new homeowners.

A discussion was raised about the dump truck traffic from Kendrick Farm. Ann Mallek had been invited to this HOA members' meeting but was not able to attend due to a prior commitment. It was emphasized that any complaints should be made to on the County website – this does make an impact.

The meeting was adjourned at 8:30 p.m.

Board Meeting of the Earlysville Forest Homeowners Association

August 22, 2024

This meeting was held via Zoom conference call. Participating board members were: Brian McCay, Jane McQueen, Mike Kennedy, Mark Seago, Wendy Adkins, and Terri McCay. Rob VanLier was not able to participate.

7:30 PM Brian McCay called the meeting to order. The minutes for the Board Meeting held April 24, 2024 had been approved via email.

New Business: The Fall 2024 Homeowners' Meeting will take place September 17, 2024 at 7:30 p.m. in the cafeteria of Broadus Wood Elementary School.

President: An estimate has been received and viewed by all board members from Compact Loader Services for the paving of the roadside area above Pond One and the redirection of the hydrant overflow. This work has been approved for the amount of \$9,535.00 and work should begin either in September or October of 2024.

Treasury: A draft budget was given to all board members and there were no changes to be made. A final budget will be sent to board members with the account amounts as of August 31, 2024. When approved, this budget will be made available at the members' meeting on September 17th.

Region 1/Stillwater: Mark Seago will be contacting Grubb Tree service regarding the clean-up of fallen trees from the common area along Stillwater Lane.

Brian McCay adjourned the meeting at 8:10 PM.

These minutes were approved by all attending board members as of September 5, 2024.

Homeowners Meeting of the Earlysville Forest Homeowners Association

May 28, 2024

The meeting of the Earlysville Forest Homeowners Association (Association) was held in the cafeteria of the Broadus Wood Elementary School. There were 21 homeowners in attendance.

The meeting was called to order at 7:40 p.m. by Brian McCay, President of the Association.

The HOA board members (Board) who were present were introduced by Brian McCay, President -- Terri McCay, Treasurer & Secretary; Mike Kennedy, Maintenance Committee (oversees contract for upkeep of common area and pump maintenance), and Jane McQueen, Architecture Committee (oversees compliance of covenants).

The four ponds have been treated for algae and watershield. This should be the only treatments needed for this year and came in at half the amount for which we budgeted.

VDOT has been contacted regarding the repaving of Earlysville Forest. Mr. McCay was told that the neighborhood has been assessed and is on the schedule for repaving in 2026. Recently, VDOT has been through and repaired some potholes.

We are in discussions with a contractor to clean up deadfall on Stillwater Lane. This should be able to be completed this summer.

Another project to be done in the near future is the roadside pull-off and erosion issues in front of Pond One. In order to maintain the fire hydrant pump, it must be opened monthly. This causes the run off to erode the hill down to Pond One and also affects the adjoining properties. Because of the force of the water and the weight, using a hose to guide the water to go into the pond is not really an option. We have consulted with an engineer and will be using our contractor who repaired our dams to resolve these issues. At the same time, that area will be constructed so it will be less muddy and more clearly marked for any cars that wish to park at the top of this hill.

Robin Macklin, a resident of Earlysville Forest, has been a great asset in helping to maintain our trail system. Mr. Macklin wishes to curtail his time in volunteering to do the trail maintenance. We would appreciate hearing from any volunteers that would be able to assist on an as-needed basis by contacting our maintenance committee: maintenance@earlysvilleforest.org. Remember, you can also find a map of our trail systems on our website: <http://earlysvilleforest.org/page9.html>.

Jane McQueen spoke up on behalf of the Architecture Committee to remind residents to contact this committee if any outside changes are being made to your home, which includes removal of trees, painting of home, additions of decks, etc. There are three people on our Architecture Committee who are there to answer any questions or to review your submissions of architectural changes to your home (architecture@earlysvilleforest.org). The forms can be found on our website: <http://earlysvilleforest.org/page3.html>.

Mike Kennedy reminded members that homeowners are responsible for their waterline from the street to their homes – not the HOA nor Aqua Virginia. Insurance for repairs to this waterline can be purchased through Aqua Virginia at a minimal cost.

Questions/Concerns from Homeowners

Dawn Bub, a resident on Stillwater Lane, is helping with finding the dog, Leslie. You may have seen the posters around the neighborhood with Leslie's picture. She has been missing since April 27th. Leslie is a cattledog mix, weighs about 40 lbs., her color is brindle, and she should be wearing an orange collar. Leslie is slightly skittish and likes to be called by her name. If you have any sighting of Leslie, please call or text Grace Cooke at (434) 987-9697.

There was some damage done to a water pump shed on Carriage Hill Drive. This is the property of Aqua Virginia who have been notified and are in the process of repairing.

A resident asked if the repaving to be done in 2026 will be pavement or tar and gravel. Brian McCay will confirm with VDOT what materials will be used.

The meeting was adjourned at 8:10 p.m.

Board Meeting of the Earlysville Forest Homeowners Association

April 24, 2024

This meeting was held via Zoom conference call. Participating board members were: Brian McCay, Jane McQueen, Mike Kennedy, Mark Seago, and Terri McCay. Wendy Adkins, Rob VanLier and Robin Macklin were not able to participate.

7:30 PM Brian McCay called the meeting to order. The minutes for the Board Meeting held September 6, 2023 had been approved via email.

New Business: The Spring 2024 Homeowners' Meeting will take place May 28, 2024 at 7:30 p.m. in the cafeteria of Broadus Wood Elementary School.

President and Maintenance: Brian McCay and Mike Kennedy have discussed the erosion occurring when the fire hydrant must be opened and tested on a monthly basis. Along with this issue, it was determined that something should be done with regard to the practicality and beautification of the "parking" area at the top of pond one. Right now it is a dirt area, not clearly designated, so cars have a tendency to park in the front lawns of the 2 neighboring properties.

Mr. McCay met with the engineer, Chris Webster (who was also hired for the work we have done on our dams), who will be sending a proposal on fixing the flow to go down to the dam and also recommendations on how we can make the "parking" area more aesthetically pleasing and more defined.

It will be reported to the Board once this proposal and the cost have been received.

Mr. McCay will also be in contact with VDOT to discuss the repaving of Earlysville Forest Drive.

Mr. McCay has also met with John Kauffman, pond maintenance, who will be treating all 4 ponds April 26th at a cost of \$1,600.

Treasury: A second CD will be opened on behalf of Region One.

Maintenance: Mike Kennedy has signed a new contract with D&D Lawn Care for 2024. D&D Lawn Care did not raise their rates for 2024.

Architectural Review: Robin Macklin will need to step down from his work he has been doing on the trails. Mr. Macklin has given Earlysville Forest much needed work support in the maintenance of our trails and will be able to continue this through the summer. We will be looking for other volunteers who can help with keeping the trails clear once Mr. Macklin has stepped down.

Region 1/Stillwater: Mark Seago has requested that fallen trees be cleared from the common area along Stillwater Lane. Mr. Seago, Mr. Kennedy and our representative with D&D Lawn Care, will meet to discuss this work.

Brian McCay adjourned the meeting at 8:10 PM.

These minutes were approved by the attending board members April 26, 2024

Homeowners Meeting of the Earlysville Forest Homeowners Association

September 19, 2023

The meeting of the Earlysville Forest Homeowners Association (Association) was held in the cafeteria of the Broadus Wood Elementary School. There were 32 homeowners in attendance.

The meeting was called to order at 7:35 p.m. by Brian McCay, President of the Association.

The HOA board members (Board) who were present introduced themselves: Brian McCay, President; Terri McCay, Treasurer & Secretary; Mark Seago, oversees maintenance of Region 1 (Stillwater Lane); Mike Kennedy, Maintenance Committee (oversees contract for upkeep of common area and pump maintenance), and Jane McQueen and Wendy Adkins, Architecture Committee (oversees compliance of covenants).

The budget for 2024 was presented to homeowners. It was announced that the general dues are being raised 10% from \$176 to \$193 annually. The Region One dues of \$366 remains the same for their private road fund. The general dues have not been raised since 2014 and our expenses have increased; mostly due to higher costs but also the decision to conduct yearly maintenance on the 4 ponds to maintain their integrity from overgrowth. This comes at a cost of \$3,000 annually. This is a new item to our budget. There have also been additional expenses added such as regrading of access roads to the ponds and trails.

The water system maintained by Aqua Virginia is operating without problems and the aquifer has got a more than adequate supply of water. Homeowners were reminded that their personal water line, tapped from the main system at their water meter to their home is their personal responsibility. Homeowners may purchase insurance to repair or replace that personal water line, if necessary, from several sources including Dominion Virginia Power.

Jane McQueen expressed gratitude for the mowing of road frontage in response to recent notices sent out and with which residents were cooperative in their compliance. The neighborhood is looking good.

Mike Kennedy asked for volunteers with assistance on cleaning up the pump house at Pond One. Painting is needed on the outside and clean-up of the inside. He also expressed there may be a need in the immediate future for work on the pump line going up to the fire hydrant. He again reminded homeowners that the ownership of that fire hydrant by the Association entitles residents to a discount on their homeowners insurance.

Questions/Concerns from Homeowners

Resident asked a question if owning a home generator is a covenant violation. The resident was told it is not a violation and many homeowners in Earlysville Forest do have a generator. Note: there are no gas lines in Earlysville Forest.

A question was raised to the Architecture Committee if solar panels were allowed. Jane McQueen replied to submit a building proposal for approval.

Many members in attendance expressed concern about the dump truck traffic through the neighborhood to and from Carriage Hill Drive. The Board explained the conditions of the special exemption allowing the dump truck traffic and our efforts to persuade the Albemarle County Board of Supervisors to not approve it. As our efforts were unsuccessful, a number of homeowners agreed to meet independently to consider other options.

The meeting was adjourned at 8:50 p.m.

Board Meeting of the Earlysville Forest Homeowners Association

September 6, 2023

This meeting was held via Zoom conference call. Participating board members were: Brian McCay, Jane McQueen, Mike Kennedy, Mark Seago, Wendy Adkins and Terri McCay. Rob VanLier and Robin Macklin were not able to participate.

7:30 PM Brian McCay called the meeting to order. The minutes for the Board Meeting held April 26, 2023 had been approved via email.

New Business: The Fall 2023 Homeowners' Meeting will take place September 19, 2023 at 7:30 p.m. in the cafeteria of Broadus Wood Elementary School.

President: Brian McCay announced we will be billing our late fees differently. A one-time 5% late fee will be added to any unpaid homeowner dues after February 3rd (with the exception of Region One which will incur a 5% late fee on any unpaid dues after March 3rd).

We are still receiving emails from residents regarding the dump truck traffic. Mr. McCay will address this at the homeowners meeting September 19th.

Treasury: The 2024 budget proposed an increase in the general dues from \$176 to \$193 annually. The road fund for Region One will remain at \$366 annually for 2024. There was discussion regarding the raising of the dues. One issue raised is exploring options for banking that would give a higher rate of interest on our accounts. Terri McCay will make an appointment with the bank to gain knowledge on this possibility. It was also acknowledged the ponds will be treated annually for an additional expense of approximately \$3,000 annually. A vote was taken. The vote resulted in a YES to the raising of dues to \$193 annually five to one of the present board members.

Maintenance: Nothing to report.

Architectural Review: Nothing to report.

Region 1/Stillwater: Nothing to report.

Brian McCay adjourned the meeting at 8:10 PM.

These minutes were approved by all attending board members via email as of September 10, 2023.

Homeowners Meeting of the Earlysville Forest Homeowners Association

May 6, 2023

The meeting of the Earlysville Forest Homeowners Association (Association) was held in the cafeteria of the Broadus Wood Elementary School. There were 18 homeowners in attendance.

The meeting was called to order at 7:30 p.m. by Brian McCay, President of the Association.

Mr. McCay introduced the board members who were present along with their duties on the board: Brian McCay, President; Terri McCay, Treasurer & Secretary; Mark Seago, oversees maintenance of Region 1 (Stillwater Lane); Mike Kennedy, Maintenance Committee (oversees contract for upkeep of common area and pump maintenance), and Jane McQueen and Wendy Adkins, Architectural Committee (oversees compliance of covenants).

Our finances are in great shape and our HOA dues are adequate to cover our costs at this time. Our biggest budget item are the dams and the improvement project that was started 3 years ago is now complete. Roads are in good condition in Region One. It was explained by Mark Seago that Stillwater Lane was repaved approximately 8 years ago but the cul-de-sacs were not done at that time. Mr. Seago has continuously supervised patching of the roads in Region 1. Both he and Mike Kennedy will further investigate the condition of the cul-de-sacs and inspect for any gravel needs.

A contractor has been hired to maintain the wellness of our ponds. He monitors for any invasive vegetation that may damage the health of the ponds and the wildlife the ponds help to maintain.

Aqua Virginia has reported that all of our wells are full of water and no trucking in of water has been necessary in the past 4 years. It was brought to the attention of the board by a member that Aqua Virginia trucks were seen in Region 1. Jane McQueen was able to reply to this concern that a booster was being replaced.

Mike Kennedy relayed valuable information regarding our pump that the association maintains at Pond One. This is a pressurized pump in our neighborhood that is available for use throughout our community by the Earlysville Fire Department if water is needed for their trucks. Mike also shared with us that the availability of access to a pressurized pump may cut costs of members' personal homeowners insurance. *See attached letter to give to your insurance provider.*

Mike Kennedy is also asking for volunteers to help with cleaning up the pump house with a fresh coat of paint and some small landscaping around it.

Questions/Concerns from Homeowners

A concern was raised that an oily film is present on the ponds. Brian McCay has contacted our pond expert who has, since the date of this meeting, come to take samples of the water

for testing. Our contractor has also been put in touch so he can speak directly to the homeowner who raised this issue.

Ann Mallek, Board of Supervisors Member representing the White Hall District, was unexpectedly in attendance at this meeting. Concerns and questions were raised with regard to the on-going dump truck traffic from Kindrick Farm. The decision to grant Mr. Kindrick an extension to August 31, 2028 to bring in fill dirt was granted by the County Board of Supervisors in March 2023. The concerned members brought to Ms. Mallek's attention the issue of water runoff into Chris Greene Lake and the question of how often and how thorough are the inspections of his operation. Ms. Mallek said she would look into the frequencies of inspections.

The meeting was adjourned at 8:30 p.m.

EARLYSVILLE VOLUNTEER FIRE COMPANY

Incorporated 1966

Todd Richardson
Fire Chief
Earlysville Volunteer Fire Company
P.O. Box 104
Earlysville, VA 22936

Mr. Brian McCay
President
Earlysville Forest Homeowner's Association

May 19th, 2020

Mr. McCay:

This letter is being written to acknowledge that the Earlysville Volunteer Fire Company has agreed to assist the Earlysville Forest Homeowner's Association in overseeing the function of the hydrant located at Pond 1 in the Earlysville Forest Subdivision at the address of 845 Earlysville Forest Drive.

The hydrant is a vital water source that the fire department can use if needed for fire suppression within the neighborhood. To aid in the effort of ensuring that the fire hydrant is operational, the Earlysville Volunteer Fire Company will make sure the hydrant is operational by hooking it up to a piece of our apparatus and checking to make sure they hydrant is able to flow water sufficiently to supply fire apparatus. The fire company will do this check bi-annually. Not only will this provide a check to make sure the hydrant is working, it will also provide a training opportunity to our personnel as well.

If you have any questions, please do not hesitate to reach out.

Sincerely,



Todd Richardson
Fire Chief – Earlysville
434-973-8862
Chief40@earlysvillefire.org

Board Meeting of the Earlysville Forest Homeowners Association

April 26, 2023

This meeting was held via Zoom conference call. Participating board members were: Brian McCay, Jane McQueen, Mike Kennedy, and Terri McCay. Mark Seago, Wendy Adkins, Rob VanLier and Robin Macklin were not able to participate.

7:38 PM Brian McCay called the meeting to order. The minutes for the Board Meeting held September 14, 2022 had been approved via email.

New Business: The Spring 2023 Homeowners' Meeting will take place May 16, 2023 at 7:30 p.m. in the cafeteria of Broadus Wood Elementary School.

President: The access road to Pond 2 will be done by the contractor that has constructed our dams, Compact Loader Services. Brian McCay will also contact them regarding regrading of the access road to Pond 3. All 4 ponds have been treated for algae and invasive vegetation.

Treasury: As of this date, 11 homeowners are delinquent with payment of HOA dues for 2023. The May invoice will contain the language that filing with the court of a warrant-in-debt will occur if payment is not received by June 3, 2023.

Maintenance: Mike Kennedy is seeking contractor to repair line from hydrant to pump at Pond 1.

Architectural Review: A notice reminder homeowners of lawn maintenance and covenant compliance will be distributed to homeowners via email.

Region 1/Stillwater: Mark Seago has done some patching on Stillwater Lane.

Brian McCay adjourned the meeting at 8:05 PM.

These minutes were approved by attending board members as of May 1, 2023

Homeowners Meeting of the Earlysville Forest Homeowners Association

September 20, 2022

The meeting of the Earlysville Forest Homeowners Association (Association) was held in the cafeteria of the Broadus Wood Elementary School. There were 12 homeowners in attendance.

The meeting was called to order at 7:35 p.m. by Brian McCay, President of the Association.

Mr. McCay introduced the board members who were present along with their duties on the board: Brian McCay, President; Terri McCay, Treasurer & Secretary; Mark Seago, oversees maintenance of Region 1 (Stillwater Lane); Wendy Adkins, Architectural Committee (oversees compliance of covenants).

A copy of the 2023 budget was provided to everyone and Mr. McCay explained our largest expenditure is the upkeep of common property and this amount does need to be flexible considering there are also times (after a storm) where we need to clean up the removal of large trees that have fallen. 100% of homeowners dues were collected. The work needed to be done on Dam 4 has been completed; therefore, the improvements to all 4 dams is now complete. Despite the cost of this work, our capital improvement funds are in good shape and HOA dues of \$176 for the general fund and \$366 for Region One will remain in effect for 2023.

A concern was brought before the board of the condition of access road to Pond 2. The amount of wash-out causing this access road to be in the rutted condition it is now is being caused by a clogged culvert. It was agreed that Compact Loader Service, LLC (the contractor who worked on all 4 dams) will be contracted to unclog the culvert and regrade and regravels the access road.

A reminder was given during the meeting regarding the foot trails through our forest leading to the ponds. (A trail map can be found on our website earlysvilleforest.org.) These trails are for foot traffic only. No motorized recreational vehicles are allowed.

Brian McCay explained the boards' awareness of heavy traffic of dump trucks going through Earlysville Forest from Carriage Hill Drive. There is neighboring property to Earlysville Forest zoned as a conservation easement and Mr. McCay is in recurring conversations with the county regarding our concern this property being used as an industrialized commercial business dumping fill dirt and using Earlysville Forest Drive as their main road.

Questions/Concerns from Homeowners

A concern was raised regarding the clearing of property behind the pump house off of Stillwater Lane. *Mark Seago responded it is not known as of this time why it was cleared but there are no plans to build on it.*

A concern was raised that Wakefield Kennel may be expanding and would this affect Earlysville Forest? *Other residents helped to answer this question with knowledge that the expansion is more of a reconfiguration and/or remodel and may not happen for 3-4 years from now. In any case, this would not affect Earlysville Forest.*

How often do the roads get repaved? *Region One was done about 5 years ago and Earlysville Forest has probably been repaved about 2 times since the development was finished. The County is repairing the roads on a timely basis.*

Our resident, Jill Green, found a parakeet a few weeks ago that no one has claimed. Terri McCay will send out a notice to residents asking if they would like to give the parakeet a home.

There is some concern about mowing not going back far enough to the start of wooded area. The Board will be in contact with our contractor lawn service, D&D. A question was also raised about homeowners receiving a discount if more than a few residents needed fallen trees removed (for instance, after a big storm). This will be researched by the Board. It was also emphasized to not hire drive by solicitors. Unfortunately, many homeowners have had trouble with some of these workers not finishing the job but taking their fee.

It was made clear to please contact architecture@earlysvilleforest.org if you have any questions or concerns about covenants being followed

The meeting was adjourned at 8:40 p.m.

Board Meeting of the Earlysville Forest Homeowners Association

September 14, 2022

This meeting was held via Zoom conference call. Participating board members were: Brian McCay, Jane McQueen, Mike Kennedy, Mark Seago, Wendy Adkins, and Terri McCay. Rob VanLier and Robin Macklin were not able to participate.

7:30 PM Brian McCay called the meeting to order. The minutes for the Board Meeting held April 21, 2022 had been approved via email.

New Business: The Fall 2022 Homeowners' Meeting will take place September 20, 2022 at 7:30 p.m. in the cafeteria of Broadus Wood Elementary School. We informed the board a resident with hearing impairment will need an interpreter and it was agreed by all present board members this charge would be taken from HOA general funds.

President: Dam 4 has now been completed. There should be no further work required on Dams 1 through 4 for many years.

It has been brought to the attention of Brian McCay that the access road to Pond 2 is washing out. Through our contractor that has done work on the dams, it is determined the culvert in connection to this access road is clogged causing greater run-off from heavy rain down the access road which is causing the rutting. It was determined and agreed to unclogging of the culvert and regrading of the access road.

With regard to the traffic of dump trucks on Earlysville Forest Drive coming from Carriage Hill Drive, Brian McCay is in contact with Bart Svoboda, the Zoning Administrator for Community Development in Albemarle County.

It was agreed that an email shall be sent to all residents as a reminder the foot trails throughout Earlysville Forest are for foot traffic only (example: no motorized recreational vehicles).

Treasury: 100% of HOA dues have been received for 2022. A draft budget for 2023 was distributed to the board members – all present members agreed with the proposed budget. The budget will be provided to all residents in attendance at the homeowners meeting and also distributed via email.

Maintenance: Nothing to report.

Architectural Review: Nothing to report.

Region 1/Stillwater: Nothing to report.

Brian McCay adjourned the meeting at 8:05 PM.

These minutes were approved by all attending board members via email September 29, 2022.

Homeowners Meeting of the Earlysville Forest Homeowners Association

May 17, 2022

The meeting of the Earlysville Forest Homeowners Association (Association) was held in the cafeteria of the Broadus Wood Elementary School. There were 14 homeowners in attendance.

The meeting was called to order at 7:35 p.m. by Brian McCay, President of the Association.

Mr. McCay introduced the board members who were present along with their duties on the board: Brian McCay, President; Terri McCay, Treasurer & Secretary; Mark Seago, oversees maintenance of Region 1 (Stillwater Lane); Mike Kennedy, Maintenance Committee (oversees upkeep of common property and pump house); Jane McQueen & Rob VanLier, Architectural Committee (oversees compliance of covenants).

A copy of the 2022 budget was provided to everyone and Mr. McCay explained our largest expenditure is the upkeep of common property and this amount does need to be flexible considering there are also times (after a storm) where we need to clean up the removal of large trees that have fallen. Despite the winter storms we had in the winter of 2022 and the clean-up that was needed, our budget is in very good shape. The road fund, an additional homeowners' dues for residents in Region One because of Stillwater Lane and all roads leading from it is privately maintained, now has approximately \$52,000. Our capital fund is growing as needed so we can now complete the spillway on Pond 4. The dam projects done on Ponds 1, 2, and 3 were completed 2 years ago and should not be a concern for at least another 10-15 years, in which time we can accumulate our reserves for that when the time comes. In short, there does not seem any reason, at this time, to raise the amount of homeowners' dues.

The whole board would like to again thank all the volunteers throughout our neighborhood who provided much needed work in cleaning up after these storms to clear our roads. Our roads were cleared almost entirely by volunteers in Earlysville Forest. It is also volunteers that help to maintain our walking trails throughout our beautiful forest.

Mr. McCay also explained how our residents are very good about paying their dues in a timely manner. He impressed the fact that the late fees are a deterrent and any time a resident is going through financial difficulty, they can contact any board member and we will most certainly work with them on the issue of paying their homeowners' dues.

The water situation in our development is very good and we have plenty of water in our aquifer. Earlysville Forest has their own wells which are maintained and operated by Aqua Virginia. All pumps are in good operating order. Mike Kennedy explained the water pump that we maintain and how the Earlysville Volunteer Fire Department uses this pump throughout the neighborhood. This emphasized the other point of how important it is to maintain the integrity of the ponds.

Jane McQueen announced there are new guidelines which will be posted on our webpage from the architectural committee. These guidelines provide more clarity when it comes to abiding our original covenants.

Questions/Concerns from Homeowners

Could we apply for a grant from the County concerning maintenance of the ponds and fire pump?
This is something we can look into.

Why can Region One not be made to be a public road? *There would be a huge expense in making Stillwater Lane and all roads leading from in compliance with VDOT regulations: widening of the roads, drainage, etc. This would not be a consideration at this time.*

Does VDOT notify homeowners if they are doing work on our roads? *If it is a major repair, such as repairing a culvert, the homeowners will be notified.*

Can the deadfall in the forest of the pines that have matured and are falling possibly be removed and new seedlings planted? *This would be a major undertaking and a huge expense. This is a natural occurrence in a wooded landscape and hardwoods are growing on their own. Again, it was explained that we do have the expense of removing these trees from road frontage on common areas and the removal of new growth of tree if they impede the dams.*

There was a good suggestion from a homeowner that lime be sprinkled on fallen pine trees to reduce the acidity in the ground.

Give the history of the driveway/access road off of Carriage Hill Drive. *This property belongs to the Kendricks and the original builder of Earlysville Forest gave these owners an easement to use as a driveway to access their property which is not part of Earlysville Forest.*

The meeting was adjourned at 8:20 p.m.

Board Meeting of the Earlysville Forest Homeowners Association

April 21, 2022

This meeting was held via Zoom conference call because of the COVID-19 pandemic. Participating board members were: Brian McCay, Jane McQueen, Mike Kennedy, Mark Seago, Rob VanLier, and Terri McCay. Wendy Adkins and Robin Macklin were not able to participate.

7:37 PM Brian McCay called the meeting to order. The minutes for the Board Meeting held September 2, 2021 had been approved via email.

New Business: We will be able to hold the Spring 2022 Homeowners' Meeting in-person in the cafeteria of Broadus Wood Elementary School. We will hold this meeting May 17, 2022 at 7:30 p.m.

President: Brian McCay has accepted the proposal for the spill pipe on Pond 4 of \$27,000 and work should begin in May 2022. This price includes regrading of the access road to Pond 4. John Kauffman has again been contracted to treat our ponds for 2022. Mr. Kaufman is treating Ponds 3 and 4 for algae and again treating Ponds 1 and 2 for watershed.

A homeowner is inquiring about bees being considered livestock as livestock is prohibited in our covenants and this homeowner is interested in having a beehive on common property. Rob VanLier will look into the fact of bees being considered livestock in the Commonwealth of Virginia. This topic will also demand further attention and discussion and the consensus of homeowners.

A reminder at the Spring meeting to homeowners regarding solicitors will be made. Signs are posted of no soliciting at both entrances to our neighborhood, but the best way to deter some of these solicitors who may not be qualified to do the job, is to not accept their solicitation. It was brought to the attention of Brian McCay that one such solicitor stated he was hired by the association. Earlysville Forest only contracts with D&D for the upkeep of our common area and D&D does not solicit our residents.

It is noted that a dump truck has been regularly going through our development. There may be consideration for petitioning the County about limiting traffic. Awareness of who owns the truck will be sought.

A subject brought to the attention of the board by Jane McQueen is the monitoring of LLCs or LLPs coming in and buying up properties to create a development full of rental properties that may cause greater turnover and less care and attention given to the property. This has been duly noted.

Treasury: Nothing to report.

Maintenance: D&D contract has been renewed for the upkeep of our common area. The rates will remain the same as last year.

Architectural Review: Jane McQueen led the discussion of the supplemental covenants being a guideline and will consider updating to impart more clarity.

Region 1/Stillwater: The bad asphalt that had started to crack has been patched and sealed. There are no further tree trimming issues at this time.

Brian McCay adjourned the meeting at 8:42 PM.

These minutes were approved by attending board members through email May 5, 2022.

Earlysville Forest Homeowners Association
Homeowners Fall 2021 Update

Covid restrictions continue to keep us from reserving space for an in-person homeowners meeting resulting in another email update on the state of our association. As can be seen in the attached budget and financial statement our fiscal situation is good and with the exception of an increase in our insurance premium the operating budget is unchanged. The capital improvement fund is healthy and growing at a good rate so there is no need for an increase in dues for the foreseeable future.

Last year we undertook the necessary restoration of the overflow and drainage system on three of our four dams but did not do the work on pond four in order to keep a prudent reserve in our capital fund. Because that fund has grown we plan to complete the job on pond four next year. We were happy with the work done and are in talks with the same contractor. The projected costs are not reflected in the budget as we do not have a new estimate but will only commit if that is as affordable as we expect.

There has been some recurrence this summer of the water-shield we first eradicated three years ago as well as some heavier than usual algae growth. Our pond contractor says that it is normal for water-shield to return after two to three years and that the algae growth is a result of high summer temperatures. This vegetation will subside over the winter so there is little use to treat it this fall and the situation will be addressed in the spring.

In other water issues, Aqua informs us that all of the pump system is in good shape and that the aquifer contains a more than adequate amount of water.

The architectural committee is reviewing the covenant supplements to account for changes in such things as building materials and also to modify some absolute conditions. There will be no major changes to the covenants but the committee will have more flexibility to work with homeowners.

It is unfortunate we are not able to gather to discuss things face-to-face and we are really hoping that will change for our next meeting. But please contact us if you have any questions or concerns. Board member contact information is at earlysvilleforest.org and we love to hear from you.

Your Earlysville Forest Homeowners Association Board

Board Meeting of the Earlysville Forest Homeowners Association

September 2, 2021

This meeting was held via Zoom conference call because of the COVID-19 pandemic. Participating board members were: Brian McCay, Jane McQueen, Mike Kennedy, Mark Seago, and Terri McCay. Wendy Adkins, Rob VanLier, and Robin Macklin were not able to participate.

7:30 PM Brian McCay called the meeting to order. The minutes for the Board Meeting held April 14, 2021 had been approved via email.

New Business: We will be unable to hold the Fall 2021 Homeowner's Meeting in-person in the cafeteria of Broadus Wood Elementary School. The School is not allowing any outside meetings. Once again, a newsletter will be provided to residents via email.

President: Brian McCay proposed that we can now proceed with the spill pipe on Pond 4. The decision was made in 2020 to only repair the dams on ponds 1 through 3 to remain within the budget, but we can now continue with the project. Also, the ponds will be re-evaluated and, if necessary, treated for removal of algae, watershield and other growth. We will maintain our relationship with Mr. John Kauffman for this service. The ponds and dams are in overall good shape.

Treasury: The collection of homeowners dues resulted in 1 outstanding homeowner. The items for the budget will be in place and approved by the Board in time for the newsletter to the residents. It was agreed to by members present, there is no need for a raise in dues for 2022.

Maintenance: The sump pump is running very well.

Architectural Review: Jane McQueen has volunteered to edit/update the Supplemental Covenants in order to accommodate the use of more modern building materials and to reduce the number of arbitrary absolutes to be more accommodating to individual modifications, with approval from the Architectural Review Committee.

Region 1/Stillwater: Mark Seago is looking into repairing some bad asphalt that is starting to crack and will need to be patched and sealed. He also will maintain the services of Roger Perkins for snow plowing as needed in Region 1 for the upcoming season.

Brian McCay adjourned the meeting at 8:20 PM.

These minutes were approved by all attending members as of September 14, 2021 by email.

Earlysville Forest Homeowners Association
Homeowners Spring 2021 Update

Covid restrictions still will not allow us to gather for our Spring Homeowners Meeting so we are once again updating everyone via written message. With the rapidly changing conditions we expect our Fall meeting to happen on schedule and look forward to seeing everyone again in person.

There have been no major developments concerning the Association since our last update. One change affecting many of us is the sale of Time Disposal to GFL Environmental, Inc. earlier this year. For anyone considering changing their trash pickup service because of this there are at least two alternatives available: Quality Trash Disposal - www.qtdisposal.com, 434-981-3123 and Neighborhood Disposal – neighborhooddisposalva@gmail.com, 434-985-3123. The association does not provide trash pickup, homeowners are responsible for their individual service. While that keeps our dues low, this seems a good opportunity to remind us of just what we do get from our association.

Earlysville Forest is incorporated with the State of Virginia with all of the responsibilities and protections that provides. In addition to our individual lots the neighborhood includes a large amount of common land that gives us our forest, ponds and trails. We are mutually responsible for that common area and the Bylaws give us the legal structure to do so, through the efforts of community volunteers on the Board of Directors. This includes maintaining the common grounds by overseeing mowing contracts, damage cleanup, and upkeep of access roads, dams and ponds which comprise our primary expenses. While adding charm and beauty the ponds importantly provide a water source for fire protection and the pump and hydrant on pond one help compensate our maintenance costs by reducing individual homeowners' insurance premiums.

The Covenants allow our Architectural Committee to preserve the attractive look to our neighborhood which keeps home values high. All board members are available to assist with individual and community problems as they arise. Because the board consists of community members instead of an outside management company our projects, budget control and homeowner assistance are carried out by folks with a vested interest in the outcome. If we were forced to employ a professional management company our dues would be considerably higher and the services surely less satisfactory.

All of this is a way of saying we welcome community involvement and can't wait to see an SRO crowd when we hold our next meeting this fall.

Have a great summer and be well,

Your Earlysville Forest Homeowners Association Board

Septic Tank 101. By Robert J. VanLier, PE (910 Quail Ridge Cir.)

All homes in Earlysville Forest have a septic system that treats all the wastewater that flows to our sink drains, shower drains, and from washing machines and from toilets. The system consists of a large, underground, watertight container, usually concrete. The typical 3 bedroom home uses a 1000 gallon tank. Larger homes will have a greater volume tank. Liquid outflow from the tank travels to a drainfield which consists of a network of perforated pipes laid in gravel-filled trenches in the soil. Typically the depth of these the pipes is around 3 feet. The liquid trickles out of the pipes through the gravel and into the soil. In most cases the tank and drainfield piping is located downhill from the house allowing gravity flow to the components. Some homes in Earlysville Forrest have a pumping unit due to the fact the tank and drainfield were located on higher ground than the house. Additional routine inspection and maintenance of these units is required.

Tank Maintenance

The Environmental Protection Agency recommends that tanks be inspected every 3 to 5 years. This requires the tank be uncovered and the hatch(es) located and opened to inspect the scum layer and the solids accumulation. The system works by allowing the solids to fall to the bottom of the tank and the liquid rises to the outlet pipe which then flows to the drainfield. It is imperative that solids in the septic tank do not exist to the drainfield which will cause the pipes to fail. A portion of the solids in the bottom of the tank will breakdown over time and convert to liquid which will discharge to the drainfield. Some of the solids remain in the tank and will accumulate and could potentially build up to the point the solids will discharge into the drainfield system. This will cause the pipes to clog and fail. The cost to remediate such a situation can be excessive, including complete pipe replacement.

During the inspection the septic tank contractor will advise on how often the tank will need to be pumped based on the accumulation of the solids. If the bottom of the top scum layer is within six inches of the bottom of the outlet pipe the tank should be pumped, or if the top of the sludge (solids) layer is within 12 inches of the outlet the tank should be pumped. Pumping every 5 years is typical.

Efficient Water Use

The average single family home uses 70 gallons per person per day. A single leaky or running toilet can waste as much as 200 gallons per day. Excess water to the septic system can adversely affect its performance. All of the water a household sends to its pipes ends up in the septic system. The more water a family conserves, the less water that goes to the septic tank and the longer the tank can operate between pumpings. High-efficiency toilets, faucet aerators, high-efficiency showerheads, high efficiency washing machines and dishwashing machines will increase the efficiency of your septic system. Homeowners should avoid discharging the following contaminants which can impact the working bacteria in your septic system: cooking grease or oil, non-flushable wipes, photographic solutions, feminine hygiene products, condoms, dental floss, diapers, cigarette butts, coffee grounds, cat litter, paper towels, pharmaceuticals, chemicals like gasoline, motor oil, pesticides, antifreeze, paint thinners, etc. Limit the use of your garbage disposal which adds unneeded solids to your tank.

Drainfield Maintenance

You should know approximately where your drainfield is located on your property. For the drainfield to operate effectively the area above the field should see limited activity and disturbance. Never park or

drive over your drainfield. Do not plant large trees in the drainfield area as their roots can clog the system. Avoid placing roof drainage or other rainwater drainage to the drainfield area, as excess water slows down or stops the wastewater treatment process of the drainfield.

Sources: USEPA, How to Care for Your Septic System. 2020., Virginia Department of Health > Environmental Health > Onsite Sewage System Owner Responsibilities

The author is a retired Civil Engineer with over 20 year's experience in water and wastewater engineering. He possesses a Virginia Class I Wastewater Treatment Operators License. He worked over 30 years for the Commonwealth of Virginia in the areas of groundwater remediation, wastewater treatment, drinking water treatment and regulation and oversight of dam construction and operation.

Board Meeting of the Earlysville Forest Homeowners Association

April 14, 2021

This meeting was held via Zoom conference call because of the COVID-19 pandemic. Participating board members were: Brian McCay, Jane McQueen, Mike Kennedy, Mark Seago, Wendy Adkins, Rob VanLier and Terri McCay. Robin Macklin was not able to participate.

7:00 PM Brian McCay called the meeting to order. The minutes for the Board Meeting held September 10, 2020 had been approved via email.

New Business: It was discussed that no Spring Homeowner's Meeting will be taking place as usual in 2021 in the cafeteria of Broadus Wood Elementary School because of the pandemic. GFL Environmental, Inc. has acquired Time Disposal, one of the main sources our residents use for trash pick-up. Wendy Adkins has provided another locally owned business, Quality Trash Disposal which serves Earlysville and may be another option for homeowners. Their contact info: www.qtdisposal.com; (434) 981-3123.

President: Brian McCay proposed that the ponds be evaluated and, if necessary, treated for removal of algae, watershield and other growth. It was agreed to contract the services of Mr. John Kauffman for this service. The ponds and dams are in overall good shape. It was also discussed and agreed upon that Brian will include what exactly the homeowners fees cover in his Spring Newsletter to the homeowners.

Treasury: There was nothing to report from the Treasurer. 2021 Homeowners dues were mailed out in a timely manner.

Maintenance: The sump pump is running very well. There was discussion about the fire hydrant at Pond 1 lowering the costs of homeowners insurance. The thought of graveling the top of the shoulder on Earlysville Drive leading to Pond 1 will be further investigated as the easement that may need to be obtained from neighboring resident.

A review of tornado damage, especially along Stillwater, will be done and discussed with D&D Lawn Care for removal of tree debris.

Architectural Review: There was a complaint of "lawn art." The consensus of the board is these are not permanent structures so do not fall within the confines of the covenants. Unless further complaints are received regarding this property, nothing will be done at this time. As of the writing of these minutes, Jane McQueen has replied to the complainant. Rob VanLier has been in contact with residents who have not kept up with the maintenance of their lawn and the residents have partially complied by removing an inoperative RV.

Brian McCay adjourned the meeting at 8:05 PM.

As of May 9, 2021, all attending board members of the April 14, 2021 board meeting, approved these minutes.